



RANGER/ STARTER JOB DESCRIPTION

Position Concept: The Ranger assists with directing the flow of traffic on the course, enforcing facility rules, assisting customers with course etiquette, alerting management to any golf course problems, promoting the facility and its events and assisting players with any on-course problems. Starters are responsible for the orderly and timely movement of tee times, controlling the pace of play, and ensuring golf policies are followed in addition to providing guests high quality customer service.

Shifts may vary includes Friday, Saturday, Sunday and Holidays weather permitting.

Appointed by Town Manager. Direct Supervisors: Clubhouse Manager and Golf Course Superintendent.

Specific Responsibilities, include but not limited to:

- Check with Clubhouse for any Special Instructions for the day
- Make sure you have a copy of tee sheet
- Check golf cart and attach Ranger Flag
- Check holes in reverse order starting at Hole 9 to Hole 1
- Pick up trash when you see it
- Report to clubhouse every 25- 30min to check in with any updates
- Assist outside staff during events and when needed
- Assist in maintaining Golf Course condition by promoting use of divot repair sand, ball marks, and bunkers being raked
- Enforcing facility rules and regulations
- Keep track of golf carts and rental equipment
- Removing trash from golf carts
- Shuffling golf carts to ensure the parking area is organized
- Any additional tasks assigned by Clubhouse Manager or Golf Course Superintendent.

Job Requirements

- Minimum of 18 years of age
- Valid Driver's License
- Ability to stand for extended periods of time
- Ability to work evenings, weekends and holidays
- Prior golf course experience preferred
- Knowledge of the game of golf preferred
- Attention to detail
- Strong organizational, planning and prioritization skills
- Excellent service and customer focused attitude
- Excellent communication skills

To apply, please submit a Town of Auburn job application (available at www.auburnguide.com) to the Human Resources Department, 104 Central Street, Auburn, MA 01501 or email to ddubois@town.auburn.ma.us.

The Town of Auburn is an Affirmative Action/Equal Opportunity Employer.